



586 Musgrave Road Durban 4001 South Africa  
 Telephone: +27 (0)31 268 7200  
 Facsimile: +27 (0)31 268 7203  
 e-mail: admissions@dgc.co.za  
 Web site: www.dgc.co.za

# APPLICATION FOR ADMISSION

**Attach Photograph  
of Applicant**

PROPOSED YEAR OF ADMISSION	
GRADE	
BOARDER (Please mark with an X if yes)	

## APPLICANT DETAILS

*Please write clearly and fill in all details*

1. Pupil's Surname	<input type="text"/>		
2. Pupil's First Names	<input type="text"/>	3. Preferred Name	<input type="text"/>
4. ID Number***	<input type="text"/>	5. Date of Birth	<input type="text"/>
6. Citizenship **	<input type="text"/>	7. Home Language	<input type="text"/>
8. Religion	<input type="text"/>	9. LURITS Number *	<input type="text"/>
10. School at time of this application	<input type="text"/>		
11. Please list schools that your daughter has attended over the last four years	<input type="text"/>		
12. Pupil will contribute in the following areas (mark with X)	Culture: <input type="checkbox"/>	Sport: <input type="checkbox"/>	Service: <input type="checkbox"/>
	Specify (other): <input type="text"/>	Other: <input type="checkbox"/>	

**Please submit the following with this application form:**

1. A recent passport sized photograph (attach at top of this page)
2. Copy of ID document or birth certificate \*\*\*
3. Copies of Parent/Guardian ID documents \*\*\*\*
4. If not a citizen of South Africa, a certified copy of a residence permit or study permit \*\*
5. If transferring from another school, copies of most recent school reports
6. Please ask the current school for your daughter's LURITS Number \*


## PARENTS/GUARDIANS DETAILS

Should there only be one parent or guardian, we do require the details of a second person, who would be able to stand surety, to be completed below together, i.e. we do require TWO columns to be completed.

### 1. Father/Guardian

### 2. Mother/Guardian

Surname	<input type="text"/>	<input type="text"/>
First Names	<input type="text"/>	<input type="text"/>
ID Number ****	<input type="text"/>	<input type="text"/>
Relationship to Child	<input type="text"/>	<input type="text"/>
Postal Address	<input type="text"/>	<input type="text"/>
Home Address	<input type="text"/>	<input type="text"/>
Home Telephone No.	<input type="text"/>	<input type="text"/>
Cellular No.	<input type="text"/>	<input type="text"/>
Fax No.	<input type="text"/>	<input type="text"/>
Email Address:	<input type="text"/>	<input type="text"/>
Alternate Email:	<input type="text"/>	<input type="text"/>
Occupation	<input type="text"/>	<input type="text"/>
Employer Name	<input type="text"/>	<input type="text"/>
Work Address	<input type="text"/>	<input type="text"/>
Work Telephone No.	<input type="text"/>	<input type="text"/>

## PERSON RESPONSIBLE FOR PAYMENT

Should neither of the above be applicable, please fill in details below:

Surname	<input type="text"/>	
First Names	<input type="text"/>	
ID Number ****	Relationship to Pupil	<input type="text"/>
Postal Address	<input type="text"/>	
Home Address	<input type="text"/>	
Home Telephone No.	Work Telephone No.	<input type="text"/>
Cellular No.	Fax No.	<input type="text"/>
Email Address:	<input type="text"/>	
Occupation	<input type="text"/>	
Employer Name	<input type="text"/>	
Work Address	<input type="text"/>	

**Please tick where applicable:**

Are you an immigrant?	YES	NO	If YES please attach proof, i.e. date stamp on passport page for entry into SA as well as a list of schools previously attended.
Does your daughter have a brother at Clifton School?	YES	NO	If YES, please indicate brother's name:
Is your daughter related to anyone already at Durban Girls' College?	YES	NO	If YES, please indicate name and relationship:
Has your daughter an Old Girl connection with DGC? Is her mother or grandmother a DGC Old Girl?	YES	NO	If YES, please indicate present name, maiden name, years at College and relationship to your daughter:
			Sports house preferred:

Are parents separated or divorced?	YES	NO	If YES, legal guardian:
			If YES, with whom is your daughter living:
Source of information about Durban Girls' College:	(e.g. friends, past pupils, advertisement)		
Have you logged in to the College web-site?	YES	NO	
Has your daughter ever repeated a school year?	YES	NO	If YES, which grade and give reason for repeating:
Has your daughter ever had any psychological or educational assessments?	YES	NO	If YES, please specify.
Does your daughter have any allergies or medical conditions?	YES	NO	If YES, please specify.
Has your daughter ever held any position of authority in school?	YES	NO	If YES, please specify.

**Please mention any academic, cultural or sporting achievements**


## DECLARATION

I hereby apply for admission of the above-mentioned child as a pupil at Durban Girls' College. I agree to pay all terms' fees in advance and to give a term's notice in writing to the Executive Head before withdrawing her from the school or boarding or giving up an extra subject, or alternatively, to pay a term's fees in lieu of notice. I understand that if I should withdraw the child during a term, or if she should leave the school for any reason whatsoever during a term, whether at my instance or that of the Executive head, the current term's fees shall be forfeit and I shall also be liable for a term's fees in lieu of notice.

I understand that Durban Girls' College reserves the right to conduct any credit bureau searches it deems necessary on any signatory hereto, including but not limited to credit bureau searches and enquiries with previous schools attended by the applicant, as well as schools at which the applicant's family has other children, and to satisfy itself that the parents can afford the fees and extras charged by Durban Girls' College.

I understand and agree that if \_\_\_\_\_ is accepted as a pupil of Durban Girls' College:

- a) The school will not be liable for any damage following upon injury to a girl whilst at school, taking part in an extra mural activity of sport or excursion.
- b) The fact that a girl cannot attend school does not relieve me of my liability for fees.
- c) In the event of the parents defaulting in their obligations in respect of Durban Girls' College fees and extras, Durban Girls' College reserves the right, in its sole discretion, to report the defaulting party to an appropriate credit bureau as recognized in terms of the provisions of the National Credit Act.
- d) The school is not responsible for loss or damage to the clothing and other personal property of the girls.
- e) I will pay a non-refundable acceptance fee of **R9 500-00** which is in addition to any subsequent tuition fee which become due and payable. I acknowledge and accept that in the event of my subsequent withdrawal of my child from Durban Girls' College that this acceptance fee will not be refunded. The fee will accompany the parent Contract of Agreement which is required to be signed by both parents/guardians, or in the case of one parent/guardian, the parent/guardian and an acceptable surety.

I enclose cash or proof of payment for the application fee of **R700-00** which I understand is non-refundable and does not guarantee a place. For EFT payments our banking details are: **Standard Bank, Musgrave, Branch Code 042626, Account No: 051273195.**

**I enclose the documents listed at the bottom of the front page of this application form.**

Father's Signature \_\_\_\_\_

Mother's Signature \_\_\_\_\_

Date Signed \_\_\_\_\_

Date Signed \_\_\_\_\_

Signature of Person Responsible for Fees \_\_\_\_\_

Date Signed \_\_\_\_\_

FOR OFFICE USE:		
Application Fee:	Receipt:	Date:
Birth Certificate:	Admission No:	House:
Entrance Test:	English:	Maths: